

# STINCHCOMBE PARISH COUNCIL

## DRAFT MINUTES OF THE PARISH MEETING HELD ON WEDNESDAY 15TH MAY 2024 AT 7.00

### **Present**

Dr A. MacFarlane (Chair)  
Mrs T. Legg (Vice-Chair)  
Mrs M. Shaw (Parish Councillor)

Mr I. Kirkham (Parish Councillor)  
Mrs A. Wall (Parish Councillor)  
Mrs. N. Bradley (Clerk to the Parish Council)

### **In Attendance**

Ms L. Cohen (County & District Councillor)  
Ms K Hudson }  
Mr & Mrs R. Holloway } Residents

Mr. K. Jelffs (from 7.25) }  
Mr D. Purnell

### **Opening Remarks**

Dr MacFarlane opened the meeting by welcoming all present.

### **1) Apologies for Absence**

Ms C. Braun (District Councillor)  
Mr G. Kitchen (District Councillor)

### **2) Approval of the Minutes of the Parish Meeting held on 3rd May 2023**

Acceptance of the minutes was proposed by Dr MacFarlane, seconded by Mrs Shaw and carried unanimously. They were duly signed by the Chair.

### **3) Matters Arising from the Minutes**

There were no matters arising from the minutes.

### **4) Chairman's Report**

Dr MacFarlane's report is attached to these minutes.

### **5) Reports by County and District Councillors**

Annual reports have not been received yet.

### **6) Annual Accounts**

Parish Council Accounts were presented by the Clerk and a copy is attached to these minutes. They may also be viewed by application to the Clerk

Accounts of the Village Hall are attached

Stinchcombe United Charities' Mrs Thomas has reported that SUC have continued to give out a variety of grants as per their normal practice and have been pleased to welcome Tracy Legg to the committee and Emily Loveday as Clerk..

Dursley United Charities' The object of this charity is “the relief of persons resident in the area of benefit who are in need, hardship or distress”. This includes grants for education and Christmas. Income is from investments and property and the current balance is in excess of £400,000. Stinchcombe is within the “area of benefit” but no grants were made to Stinchcombe residents in the last year.

### **7) Reports by Parish Councillors**

There were no reports from Parish Councillors

### **8) Matters Raised**

There were no new matters raised but Mr Jelffs expressed his thanks to the outgoing Clerk and welcomed the new one.

Dr MacFarlane thanked everyone for attending the meeting which closed at 7.30pm.

N. Bradley  
Clerk to the Council.

# **Stinchcombe Parish Council**

## **Chair's Report to Annual Parish Assembly**

### **to be held Wednesday 15th May 2024 at 7.00pm**

Since the last Parish Assembly in 2023, the AGM and 8 Parish Council meetings have been held. The Council has aimed to meet every 6 weeks during the year but has decided to meet every month for a test period after which the meeting frequency will be reviewed.

#### **Parish Councillors & Clerk**

I was elected to join the Parish Council (PC) in May last year and was elected as Chair at the following meeting in June. Marian Shaw filled in as acting chair before I took on the role. Many thanks to Marian who remains a Councillor and also to Kath Hudson who stood down from the Parish Council to pursue other interests after 5 years including 2 years as vice-chair. Diana Davidson also stood down in September for personal reasons. Many thanks to you all for your incredibly valuable contributions.

We were joined by Tracey Legg and Alison Wall who were elected to the Parish Council in July and January respectively. Ian Kirkham has continued as Councillor throughout the year.

It is with regret that I have to report we are losing our Clerk of some 16 years standing at the end of this month. We are most grateful to Nola for her hard work, dedication and tolerance over many years and for the contribution she has made to the Village. However, we are pleased to have engaged the services of Mandy Rossiter as our new Clerk. Mandy is starting with us today and we look forward to a long association with her.

#### **Other roles**

- Footpath Warden – Mr Davidson
- Tree Warden - Mr Kirkham
- Flood Warden - vacant
- Playground Equipment Warden - vacant
- Representative to Village Hall Committee - Mrs Shaw
- Representative to Stinchcombe Hill Trust – vacant. Mrs Shaw will cover for the time being.
- Representative to Stinchcombe United Charities – Mrs Julie Thomas
- Representative to Dursley United Charities - Mr Laurie Bradley
- Representative to Berkeley SSG - Mr Davies
- Snow Warden – Mr Chris Davies
- Snow Plough Operator – Mr Shane Longstreth

#### **Financial Matters**

For the financial year 2023/2024 the PC's precept was £5,933. An increase of 7.5% was requested for 2024-2025 to raise PC income to £6,380 to allow for significant inflation during 2023. Despite this increase, the precept for Parish residents is lower, and in some cases significantly lower, than that charged by other Parish Councils in the area.

#### **Planning**

The Parish Council was consulted on 29 planning applications between 3.5.23 – 10.4.24. This included applications relating to trees in the Conservation Area, the discharge of conditions on earlier planning consents and amendments to applications. Applications appear on our agendas and in a small number of cases the Parish Council have considered it appropriate to submit a formal comment. For one application to which the PC raised objections and to which Stroud District Council (SDC) refused planning consent, I attended an appeal to the Secretary of State

brought by the applicant which they lost.

Concerns about Parford Farm, Manor Cottage land opposite Yercombe Lodge remain outstanding and having all been referred to the Planning Enforcement team at SDC. We await up-dates on the outcomes of these.

### **Swedish Houses**

During the year the Parish Council was informed of SDC's intention to redevelop the site on which the Swedish Houses are located at the top of The Avenue. The proposed plan for redevelopment of the site involves the demolition of the four Swedish Houses and their replacement with 16 affordable houses. The PC had two meetings with the Head of Property Services and a public meeting was held for residents at which significant opposition to the proposed development was expressed. Whilst the objections were reported to the Head of Property Services, the proposal was passed by SDC's Housing Committee earlier this year and will now continue to the next stage of planning.

### **Facilities**

I am pleased to report that the planned traffic calming measures have been implemented during the year. The village gateways are now completed and the Vehicle Activated Speed signs are operational. The impact of these measures on traffic has been substantial but continues to be monitored and reviewed in collaboration with the local police, and further investment considered. Discussion regarding a 20mph initiative continues as part of this initiative.

The two children's play areas - replacement of the swings on Rugby Club (DRFC) land next to the Village Hall and the development of Church Field - continue to progress. The Parish Council has now allocated the funding, agreed and signed a lease with DRFC, arranged repair and reinstallation of the swings and engaged the support of the Cotswold Wardens to construct the necessary fencing and gates. Unfortunately the development of the Church Field has been delayed by discussions over the lease with the Church Diocese. However, we are hopeful that this will be resolved shortly and that action can begin to move things forward more quickly over the coming year.

### **Footpaths**

The Parish Council is planning to implement a revised system of footpath monitoring which links with the Cotswold Wardens and other interested parties and more effectively coordinates action on footpath access.

The planned changes to the footpaths on DRFC and adjacent land have now been completed and signage added so that rights of way are clear to users. The issue of access from the new footpath location to the Millennium Oak remains to be resolved.

### **General**

I am grateful to Richard Bartlam for his continued maintenance of the Parish website and production of the e-News and I look forward to continuing to collaborate with Richard to engage further with residents. My thanks also go to wardens, representatives, our clerk Nola, supporters and councillors without whom the work of the PC would be impossible.

Charlie Macfarlane  
Chair to the Parish Council

May 2024.

**STINCHCOMBE PARISH COUNCIL**

STATEMENT OF ACCOUNTS 2022/23– SECTION 1

	Year Ending	31/03/22	31/03/23	Differences
1	Balances brought forward	£9,248.00	£13,396.00	
2	Annual Precept	£5,550.00	£5,650.00	
3	Total other Receipts	£1,863.00	£6,099.00	+£4,236.00 (1)
4	Staff Costs	£1,313.00	£1,344.00	
5	Capital Repayments	£0.00	£0.00	
6	Total other payments	£1,952.00	£11,943.00	+ £9,991.00 (2)
7	Balances carried forward	£13,396.00	£12,288.00	
8	Total Cash	£13,396.00	£12,288.00	
9	Total fixed Assets	35,956.00	£44,319.00	+ £8,363.00 (3)
10	Total Borrowings	£0.00	£0.00	

Notes

- (1) Donations totalling £4,170.00 received from residents towards costs of VAS and Village Gateways
- (2) & (3) purchase of VAS and Village Gateways totalling £8,138.00
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# STINCHCOMBE PARISH COUNCIL

## SUPPORTING STATEMENT

Fixed Assets	£44,318.71
Borrowings during year	Nil
Leases during year	Nil
Tenancies during year	Nil
Agency work during year	Nil
Advertising and Publicity during year	Nil
Debtors during year	Nil
Earmarked Reserves (potential tree surgery, held as short-term investment and included in closing balance)	£1,500.00
Capital Reserves	Nil
Pension contributions	Nil
Section 137 Payments during year	£ 300.00

£1,567.26 paid in VAT 2021-22 has been claimed but not yet received.

Chairman

Date

RFO

Date

STATEMENT OF PAYMENTS AND RECEIPTS FOR THE FINANCIAL YEAR ENDED  
31<sup>ST</sup> MARCH 2023

<u>2021/22</u>	<u>RECEIPTS</u>	<u>2022/23</u>
5,550.00	Precept	5,650.00
14.36	Building society Interest	14.56
292.10	VAT Refund	174.21
<u>1,556.50</u>	Grants and other Receipts	<u>5,910.17</u>
<b>7,412.96</b>		<b>11,748.94</b>
	Total Receipts	
	<u>PAYMENTS</u>	
1,313.00	Salaries	1,344.00
00.00	Training	00.00
424.08	Insurance	507.71
177.57	Administrative Costs & IT	42.50
109.50	Maintenance & Repairs	211.66
692.72	Special Items	7,761.26
268.74	Subscriptions	143.00
00.00	Donations	300.00
105.00	Audits	110.00
174.21	VAT Payments	1,567.26
800.00	Cost of Elections	00.00
00.00	Grants (Village Hall)	300.00
		<b>12,287.39</b>
<b>3,264.82</b>	Total Payments	
9,248.14	Opening Balance	13,396.29
<u>7,412.96</u>	Receipts	<u>11,748.94</u>
<b>16,661.10</b>		<b>25,145.23</b>
<u>3,274.82</u>	Payments	<u>12,287.39</u>
<b>13,396.28</b>	Closing Balance	<b>12,857.84</b>

NOTES

All figures are in pounds.

All payments listed are net of VAT

## STINCHCOMBE PARISH COUNCIL

## REGISTER OF FIXED ASSETS

	31/03/19	31/03/20	31/03/21	31/03/22
4 Bench Seats	£1,679.71	£1,679.71	£1,679.71	£1,679.71
Bus shelter	£650.64	£650.64	£650.64	£650.64
3 Notice Boards	£1,947.40	£1,947.40	£1,947.40	£1,947.40
War Memorial	£11,795.68	£11,795.68	£11,795.68	£11,795.68
Millennium Commemorative Plaque	£222.56	£222.56	£222.56	£222.56
Trafalgar Commemorative Plaque	£275.00	£275.00	£275.00	£275.00
Set of Double Swings	£938.45	£938.45	£938.45	£938.45
Safety Surface at Playground	£1,200.00	£1,200.00	£1,200.00	£1,200.00
Fountain	£16,000.00	£16,000.00	£16,000.00	£16,000.00
Telephone Box	£500.00	£500.00	£500.00	£500.00
Flagpole				£310.74
2 Litter bins				£435.53
Wooden Planter				£225.00
Vehicle Activated Speed Sign				£3,040.00
6 Village Gateways				£5,098.00
<b>Total Fixed Assets</b>	<b>£35,209.44</b>	<b>£35,209.44</b>	<b>£35,209.44</b>	<b>£44,318.71</b>

All assets restated at earliest available Insured Value, i.e. 2005, except Millennium Memorial Plaque (2006), Fountain (2014) Telephone Box (2018), Flagpole, Litter bins, Planter (2022), VAS and Village Gateways (2023)

E.N. Bradley,  
Clerk & RFO.  
April 2023

## Stinchcombe Village Hall

### Statement of Financial Activities for the Year Ended 30 September 2023

		Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	Note	£	£	£	£
<b>Incoming resources</b>					
Incoming resources from generated funds					
Activities for generating funds	3	22,281	-	22,281	21,763
Other incoming resources	4	-	-	-	2,667
Total incoming resources		<u>22,281</u>	<u>-</u>	<u>22,281</u>	<u>24,430</u>
<b>Resources expended</b>					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	5	<u>17,971</u>	<u>-</u>	<u>17,971</u>	<u>12,865</u>
Total resources expended		<u>17,971</u>	<u>-</u>	<u>17,971</u>	<u>12,865</u>
Net movements in funds		4,310	-	4,310	11,565
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>58,438</u>	<u>10,962</u>	<u>69,400</u>	<u>57,835</u>
Total funds carried forward		<u>62,748</u>	<u>10,962</u>	<u>73,710</u>	<u>69,400</u>