

STINCHCOMBE PARISH COUNCIL MEETING AGENDA

MEETING DATE: Wednesday 10th July 2024
TIME : 7:30pm
LOCATION: Stinchcombe Village Hall

Notice to members of the Council

You are hereby summoned to attend the Meeting of Stinchcombe Parish Council to be held on the above date for the purpose of transacting business as per the agenda below. This meeting will be held at Stinchcombe Village Hall.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, & Human Rights.

Notice to members of the Public

Members of the public are invited to attend and to ask questions and raise issues with the councillors during the agenda item "Meeting for public discussion and questions". Outside of the public session, attending members of the public may observe the meeting only, unless invited to speak at the discretion of the chairperson.

Agenda Items

1. To receive and accept any apologies for absence
2. To invite and receive any declarations of interest
3. To receive and approve the minutes of the council's June 2024 meeting
4. To review outstanding actions from previous minutes and agree next steps
5. Meeting for public discussion and questions
6. The Council to receive the following reports:
 - i. Written report from district councillors
 - ii. Written report from county councillor
7. To review and comment on the following planning applications, enforcement notices and appeals:
 - i. S.24/1116/HHOLD | Erection of a replacement garage. | Walnut Villa Berkeley Road Berkeley Gloucestershire GL13 9HB
 - ii. S.24/1116/HHOLD | Erection of a replacement garage. | Walnut Villa Berkeley Road Berkeley Gloucestershire GL13 9HB
 - iii. S.24/1178/FUL | Erection of 3 agricultural buildings with yard and new track. | Land At Wick Lane Stinchcombe Dursley Gloucestershire
8. To note decisions on planning applications, enforcement notices and appeals since last meeting of the council (Appendix 1)
9. To receive a report from clerk on correspondence and ongoing matters from previous meetings and to agree any further actions
10. To discuss Footpaths around the parish and agree any actions
11. To revisit agenda items deferred from June 2024 meeting:
 - a) **Item 9** – To receive updated declarations of pecuniary interest forms from all members of the council
 - b) **Item 10** - To discuss Stroud District Council CIL 'Strategic Infrastructure Funding Scheme' and agree any actions

- c) **Item 11** - To approve Direct Debit mandate for Information Commissioners Office (ICO) subscription
- d) **Item 12** - To review and agree Parish Council Policies and Procedures
 - i. Financial Regulations (appendix 2)
 - ii. Reserve Policy (appendix 3)
 - iii. To discuss implementing a Local Nature Action Plan (LNAP) in-line with Stroud District Council Biodiversity Policy (appendix 4)
 - iv. To review and agree policy review timeline (appendix 5)
- e) **Item 13** – Parish Council Finances
 - i. To review and agree banking and payment practices
- f) **Item 14** – To consider the Parish Council’s internal and external communication requirements and agree actions
- g) **Item 15** - To consider the objectives of Stinchcombe Parish Council for 2024/25
- h) **Item 16** - To note completion of risk assessments

12. To review and agree a Social Media policy

13. Parish council finances

- a. To review and agree payments on the payment schedule (appendix 6)
- b. To note any receipts
- c. To review and agree bank reconciliation
- d. To review and agree earmarked reserves

14. receive verbal reports from parish councillors on meetings and actions since last meeting

15. To confirm upcoming meeting dates

Signed: Mandy Rossiter, Clerk

Date: 5th July 2024