

## STINCHCOMBE PARISH COUNCIL

### DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 19TH JULY 2023 AT 7.30 PM IN THE VILLAGE HALL

#### **Present**

Dr A. MacFarlane ( Chair)

Mrs M. Shaw (Parish Councillor,)

Mr I. Kirkham (Parish Councillor)

Mrs T. Legg (Parish Councillor)

Mrs N. Bradley (Clerk)

#### **In Attendance**

Mr K. Tucker (District Councillor) }until 8.45

Ms L. Cohen (County Councillor) }

Mr P. Chamberlain (Playground )until 8.40

Mr R. Watson-Greaves Group) }

Mr S. Ponting (Resident) }

Mr G. Court “ }

Dr MacFarlane opened the meeting by welcoming everyone.

#### **1) Apologies**

Mrs D. Davidson (Parish Councillor)

Mr G. James (District Councillor)

Ms C. Braun (District Councillor)

#### **2) DPI Declarations and Dispensations**

There were no declarations.

#### **3) Approval of Minutes of the Meeting Held on 6<sup>th</sup> June 2023**

Acceptance of the minutes of the meeting was proposed by Mr Kirkham, seconded by Dr MacFarlane and carried unanimously. They were duly signed. (150/23)

#### **4) Matters Arising From the Minutes**

- The No entry sign on Old Hill Lane has been replaced and Gigaclear have made good the damage they caused to the road. Thanks to Cllr Cohen for her help with this. (151/23)
- Mrs Shaw has made enquiries about the overgrowth on the footway at Coombe Gardens and discovered that residents stopped mowing the area to discourage parking by Rugby club users. Mr King-Smith has cut the growth back although it is not on his land and the Council is grateful for his help. (152/23)

All other matters arising are dealt with later in these minutes.

#### **5) Reports by County and District Councillors**

Cllr Cohen's report is attached and she asked that residents be encouraged to take part in the Highways survey before it closes on 1<sup>st</sup> August. She also said that she is leading on employment and skills, including for asylum seekers and is expecting feedback on the Council's plans for those housed at the Prince of Wales. The Clerk will forward the report for posting on the website and highlight relevant items on Enews to Enews. [Action Clerk](#) (153/23)

The District Councillors' report is also attached. (154/23)

## **6) Parish Council Vacancy**

Mrs Legg introduced herself to the Council. She has lived in Stinchcombe for 25 years on Tait's Hill which has not been well-represented on the Council in recent years. She has put herself forward in order to be more involved in village activities and, on a personal level, to have a better understanding of local issues. She has a good understanding of the planning process and useful experience of admin work. She left the room while Mr Kirkham proposed and Mrs Shaw seconded her co-option which was carried unanimously. Dr MacFarlane then welcomed her to the Council. (155/23)

## **7) Planning Matters**

New since Last Meeting

- S.23/1194/HHOLD, Overdale House, Retrospective planning application for first floor bathroom extension to existing property. Dr MacFarlane went to see the site after concerns from a neighbour about work on the bank. The owners say that the bank is collapsing and needs to be strengthened. (156/23)
- S.23/1399/FUL, Lorrige Farm, change of use of land to commercial yard (retrospective) and erection of new commercial building. Resubmission of S.22/2702/FUL. (157/23)

Decided Since Last Meeting

- S.23/0715/CPL, Upper Lorrige Berkeley Road, erection of a proposed transportable annexe within the curtilage. Permitted. (158/23)
- S.22/1353/FUL, land at The Old Parsonage, conversion of existing ancillary outbuilding to a self-contained dwelling at The Old Parsonage. Refused.(159/23)
- S.22/1462/FUL, land At A38, Bristol Road, Berkeley, construction of straw barn. Withdrawn. (160/23)

Still Undecided

- S.23/1000/VAR, land At Hill House Wick Lane, variation of condition 2 (approved plans) from S.22/0225/FUL - alteration to the design of plot 2. (161/23)
- S.23/0752/HHOLD, Roselands Tait's Hill Road, proposed two storey side extension, single storey extension, raised decking with access steps & creation of new parking area. Neighbours are concerned that work has begun without planning permission. Mrs Legg will try to look at the site and she and Mrs Shaw will talk to neighbours. Enforcement should also be alerted. Action Mrs Legg, Mrs Shaw and Clerk (162/23)
- S.23/0193/LBC, Rough Hill Cottage Wick Lane, Demolition of modern additions & extensions. Refurbishment & extension of listed cottage. It was noted that the garage is not regarded as within the curtilage of the main building. (163/23)
- S.23/0192/HHOLD, Rough Hill Cottage Wick Lane, Demolition of modern additions & extensions, refurbishment & extension of listed cottage and conversion of outbuilding. **As above.** (163/23)

Concerns have been raised by residents about several projects currently under way in the village, which are:-

- S.22/2700/FUL, Parford Farm, Wick Lane, Temporary rural workers dwelling and erection of agricultural buildings with yard which was refused. Concerns about the arrival of a large mobile home, a septic tank, multiple containers, ground work machinery including concrete going down and the road gateway tripling in size. Planning enforcement are aware of the concerns and are looking into the matter under reference EN23/0215. (163/23)
- S.22/1043/FUL, Land At Stinchcombe opposite Yercombe Lodge, erection of agricultural building. Concerns that a concrete pad has been installed cut into the hillside facing south just off the brow of the hill and a bench positioned on it. Also that a shepherd's hut has been located

on the site for several months now and is believed to be providing accommodation. Neither of these are covered by the planning permission granted. (164/23)

- S.22/1730/FUL, land At Wick Lane, erection of an Agricultural Building for the storage of machinery and fodder. Concerns are that a section of protected hedge has been removed along the west boundary of the barn location; that a historical ditch which ran within the hedge line which joins to the remaining boundary hedge ditch has been filled in with soil & stone and the barn is to be located over it which was not the agreed location of the barn on the planning permission. (165/23)
- There are further concerns about works at Manor Cottage on Wick Lane which do not have any planning permission or listed building consent and include the removal of a number of trees along the boundary with Rough Hill. (166/23)

All of the above will be referred to Enforcement. [Action Clerk](#) (167/23)

## **8) Footpaths and Rights of Way**

Details of plans by the Rugby Club and Mr Luck to reroute footpaths CST19 and CST21 are still ongoing. (168/23)

Mrs Shaw has reported to PROW that the boulder on the bridle path is again causing problems. There are also concerns about plant growth which is making both the bridle path and the Avenue footway impassable and Mrs Shaw will report these to Highways. [Action Mrs Shaw](#) (169/23)

It was agreed to invite the Cotswold wardens to attend a future meeting to discuss how they can help with improvements to or maintenance of footpaths. [Action Clerk](#) (170/23)

## **9) Highways**

Installation of the traffic-calming measures continues to be delayed but the contractor has responded to emails and says that he should be able to start work in mid-September. He also says that he has found someone who can deal with the required drawings for him. It was agreed to send him regular reminders. [Action Clerk](#) (171/23)

GAPTC is holding a remote councillors' networking event about 20mph limits on 24<sup>th</sup> July. Ms Hudson has agreed to attend. (172/23)

Since Wick Lane was resurfaced, the level of one of the drains has been raised so that water cannot drain into it. Cllr Cohen will raise this with Gary Wilson. [Action Cllr Cohen](#) (173/23)

## **10) Facilities**

Progress on the lease for the new playground has been very slow. Ashfords are waiting for information from VWV which has been sent to them some weeks ago. Dr MacFarlane will liaise with Rev Crocker on how best to move things on. [Action Dr MacFarlane](#) (174/23)

Dr MacFarlane has been in touch with the Rugby Club about the replacement swings and Mrs Shaw has also been in negotiation with them. It has been agreed that the Village Hall will charge the Rugby Club £100 pa to use the committee Room and car park for a maximum of five Sunday mornings per year, subject to agreement on dates, and the PC will pay this in lieu of rent for the site of the swings. Dr MacFarlane will liaise with the Club about a lease. [Action Dr MacFarlane](#) (175/23)

### **11) Environment**

There were no issues regarding the environment.

### **12) Financial Matters**

The Statement of Payments and Receipts was signed by Dr MacFarlane. (176/23)

Authorisation for payment of the Clerk's salary of £394.95 was proposed by Mr Kirkham, seconded by Mrs Shaw and carried unanimously. (177/23)

### **13) Councillors' Reports**

Dr MacFarlane reported that he was in touch with the Rugby club after the Dursley rocks event and they will now collaborate with Mr Bartlam to keep residents informed of club activities via Enews. (178/23)

He also raised the issue of how the Council communicates between meetings. It was agreed that this should continue to be by email but that wherever opinions or comments are asked for, everyone should respond even if only a blank reply to show that the email has been received and there is no comment. As a general rule, all emails should e to all. (178/23)

### **14) Proposed New Code Of Conduct& Councillor Training**

The Clerk attended the on-line training session on the Code of Conduct and DPIs on 15<sup>th</sup> June where the rules were summarised and clarified. It also raised the issue of other disclosable interests. The Clerk will look into these further but Cllr Tucker explained that interests should be disclosed as and when appropriate but disclosure does not preclude taking part in discussion. [Action Clerk](#) (179/23)

### **15) Data Protection**

There were no Data Protection issues.

### **16) Items for Website**

The Clerk will post Cllr Cohen's report and forward the various issues rising from it to Enews. [Action Clerk](#) (180/23)

### **17) Dates of Next Meetings**

Wed 6<sup>th</sup> Sept 7.30pm

Wed 18<sup>th</sup> Oct 7.30pm

Wed 6<sup>th</sup> Dec 7.00pm

The meeting closed at 9.25pm.

